

## **MAGC Professional Development Committee Chair Responsibilities**

The Professional Development (PD) Committee Chair has responsibilities as both a Board member and Committee Chair. As a MAGC Board member, the PD Chair is expected to:

1. Attend or participate in all meetings and conference calls of the Board of Directors;
2. Provide periodic reports of the PD committee activities to the Board
3. Submit an annual PD committee budget to the Treasurer
4. Carry out activities that the Board deems appropriate.
5. Participate in Board activities and functions including discussions and votes concerning the overall operations of the organization.

As the PD committee Chair the responsibilities include directing the overall plans, efforts, and activities related to licensure. Additionally, the Chair oversees the MAGC's election process and serves as the Nominating Committee Chair in the elections in which this Board position is not up for election.